

FINANCIAL QUESTIONNAIRE (company)

Our Ref:.....

1. Personal information

Full Name

Present address

Phone numbers:

Home Work

Mobile Other

Your position in the company

2. Company information

Name of company Company registration no.

Business address Telephone no.
Fax no.

Is the company the sole occupier? Yes No

Registered office address Telephone no
Fax no

Name and address of other company officers

Name and address of company solicitors

Name and address of company accountants

Where are the company's trading records held?

Where are the company's statutory books held?

3. Current operational status

What is the nature of the business?

Is the company still trading?

Yes

No

If No, when did the company cease trading?

How were the assets disposed of?

Have you any current contracts?

Yes No

If Yes, what are they and what is their total value?

	Value

Are there any stage payments?

Yes No

If Yes, what is the date and amount of the next and future payments?

Have you any future contracts?

Yes No

If Yes, what are they and what is their total value?

	Value

4. Current financial status

Does the company hold any cash?

Yes No

If Yes, say how much and where held e.g. Named bank or other?

Does the company have any overdraft facilities?

Yes No

If Yes, please provide details of overdraft facility

What is the name and address of the branch, account number and type?

type of account

account number

How much of the overdraft facility have you used? All Part If Part, say how much

Have you approached the bank to increase the limit? Yes No

If No, why not?

If, Yes what was the response?

Is your overdraft secured? Yes No If, Yes how: fixed charge
fixed and floating charge
floating charge
personal guarantee

What assets are affected by the charge?

What is the current turnover of the company? £

5. Assets

What assets, excluding property, are owned outright by your company?- description, value and in the case of vehicles, registration numbers

What assets are subject to hire purchase?

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Value

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Last payment date?

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What assets are subject to lease purchase?

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Value

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Last payment date?

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What assets are on lease?

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Are there any debts due to your company?

Yes

No

If, Yes give details

Name and address of debtor	Invoice no.	Total amount owing	Are amounts owed Disputed? Yes/No

Are any goods supplied to the debtor subject to a retention of title clause?

Yes No

If Yes, describe the goods and enter the amount owed by the debtor

	Amount owed

Does your company own livestock?

Yes No

Does your company have/own:

Investments Yes No

Shares Yes No

Has the company sold any assets within the last 12 months?

Yes No

If, Yes on what date?

Description of assets sold

Buyers name and address

Purchase price

6. Property

Does your company own any real property?

Yes No

If Yes, give address(es) and value

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Value

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Are the premises Mortgaged?

Yes No Yes No Yes No

If, Yes give details of Lender's name and address

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Amount borrowed

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Amount outstanding

--	--	--

Date borrowed

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Purchase price

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Current value of Property

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Details of any Subsequent charges

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Does your company rent any premises from a landlord?

Yes No

If, Yes, how much is rent? paid for:

council tax?

Is the rent in arrears?

Yes No

Services charges etc?

If Yes, how much?

£

What action is being taken to recover the debt?

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7. Liabilities

Please list all creditors

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Amounts owed

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What actions are the creditors taking to recover the debts?

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Are the amounts disputed by the company?

Yes No Yes No Yes No

Are any of the debts secured?

Yes No if Yes, how: fixed charge

fixed and floating charge

floating charge

Does the company have any court order(s) against it?

Yes No personal guarantee

If Yes, provide details of

Name of court

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Case number

--	--	--

Date of judgment

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Name of creditor

--	--	--

Total amount owing

--	--	--

Amount now due

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Rate of payments being made

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Are the payments in arrears?

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If Yes, by how much?

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Is the company able to pay its debts as they fall due?

Yes No

8. Other information

Are there any associated or subsidiary companies?

Yes No

If Yes, please provide names

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Place of business

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Other trading addresses

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What accounting records are kept?

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Have accounts been submitted to companies house?

Yes No

Do you or any other director/personnel hold a loan account with the company?

Yes No

if Yes, what is the current status?

overdrawn by

in credit by

Have any assets been transferred to you or any other director/personnel personally?

Yes No

If Yes, give description

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Value

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9. Other information- give details

[Empty rectangular box for providing details]

10. Offer of payment

Can the company
make an offer of payment?

Yes

No

If no, explain why

What is your offer of payment?

Pay in full by

day of

Instalments of

£

per

to start on

Method of payment

Standing order

direct debit

cheque

cash

I believe that the answers I have given are true.

Signed.....

Date